

MINUTES
GREENCASTLE BOROUGH COUNCIL MEETING
July 6, 2015
7:00 P.M.

MEMBERS PRESENT: Council President Charles Eckstine, Council Members Wade Burkholder, James Farley, Craig Myers, Matthew Smith, Frank Webster. Absent were Mayor Eberly and Larry Faight. Also present were Borough Manager Susan Armstrong and Borough Secretary Ericka Faight.

Council Member Webster gave the invocation.

Public Comment

Duane Kinzer, 463 E. Baltimore Street spoke as a representative of Greencastle Downtown Inc. asking Council for clarification on sandwich boards and voiced concern that Council is stipulating what sidewalks can be used for after requiring that the property owner to pay for the installation and maintenance of the sidewalks. Mr. Kinzer asked Solicitor Wiser for clarification on whether the Borough is taking responsibility for the sidewalks by restricting their use and stated that merchants want to be able to use the sidewalks for advertising. Mr. Kinzer also asked that G.D.I. have input on the proposed revisions to the sign ordinance before it is approved.

CONSENT AGENDA

On a Webster/Smith motion, Council voted unanimously to approve the following Consent Agenda items:

Minutes of previous meetings:

Borough Council Meeting of June 1, 2015.

REGULAR AGENDA

Report of Disbursement and Payment of Bills

On a Webster/Burkholder motion, Council voted unanimously to approve the June 2015 Disbursement Report in the amount of \$124,077.21.

President's Report

Council President Eckstine recognized Officers Russell and Creager for their efforts during a recent residential fire within the Borough. Officer Russell was then given a certificate of appreciation. Officer Creager was not in attendance due to prior commitments.

Mayor's Report

Police Chief Phillippy gave the police report. He noted that he expects to be in attendance of several meetings this month, and that the police department recently had an issue with card skimming. All four of the department's card were effected and needed to be replaced.

Chief Phillippy warned that no one is immune to skimming.

Reports from Committees

A. Administration/Finance:

1. On a Webster/Smith motion, Council voted unanimously to approve the Borough of Greencastle 2014 Annual Audit and Financial Statement.
2. On a Farley/Webster motion, Council voted unanimously to approve Pay Application No. 3 [final payment] in the amount of \$21,975.72 to J.A. Myers Building and Development, Inc. for the Franklin Street Storm Drainage Project.

B. Community Development:

1. On a Farley/Burkholder motion, Council voted unanimously to authorize the advertising of a draft ordinance amending the Code of the Borough of Greencastle Chapter 205 entitled, "Zoning", Sections 205-27 and 56 related to definitions and amendments to sign regulations.
2. On a Webster/Burkholder motion, Council voted unanimously to authorize the advertising of a draft ordinance amending the Code of the Borough of Greencastle Chapter 205 entitled, "Zoning" Sections 205-10, 21 and 56 to provide for the addition of definitions including "Pawnbroker" and "Retaining Wall"; modify the definition of "Wall" and "Fence"; amend titles and contents for accessory building structures; and, add a new section for pawnbroker.

C. Public Facilities:

1. On a Myers/Smith motion, Council voted unanimously to authorize the elimination of a residential handicapped parking space on West Madison Street [close proximity to House #43], Greencastle, Pennsylvania.
2. On a Webster/Myers motion, Council voted unanimously to authorize the drafting and advertising of a Request for Proposal for the Greencastle Area, Franklin County Authority Sewer Relining and Point Repair Project for portions of South Carl Avenue and Franklin Street.

D. Public Safety:

1. On a Farley/Burkholder motion, Council voted 5-1 (Webster voting no) to approve the installation of decorative Crosswalks based on the condition that the project is supported entirely from outside funding and that the funding be sufficient for 10 years of maintenance.
2. On a Webster/Burkholder motion, Council voted unanimously to approve a June 23, 2015 request by the Rescue Hose Company No. 1 Inc. to hold the Annual Fireman's Carnival within the Borough of Greencastle from July 13 through July 18, 2015 to

include the closure of South Washington Street from Leitersburg Street to Maple Avenue from approximately 5:00 p.m. – 10:00 p.m. Approval shall be subject to the receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured and PennDOT approval.

3. On a Webster/Burkholder motion, Council voted unanimously to enter into a Memorandum of Understanding between the Greencastle Police Department and the Franklin County District Attorney's Office setting forth the terms under which the District Attorney's Office shall distribute naloxone to law enforcement agencies subject to the Borough Solicitor's satisfactory review and approval.

Furthermore, on a Webster/Burkholder motion, Council voted unanimously to approve a Naloxone Policy for the Greencastle Police Department subject to the Borough Solicitor's satisfactory review and approval.

4. On a Burkholder/Farley motion, Council voted unanimously to enter into a Multidisciplinary Investigative Team Interagency Agreement with the Over the Rainbow Franklin County Children's Advocacy Center subject to the Borough Solicitor's satisfactory review and approval.

Reports from Council Members

Council Member Burkholder asked why the sound system was not being utilized.

Council Member Webster commended the staff for their efforts last week and acknowledged Manager Armstrong for taking her staff out to lunch as a show of appreciation.

President Eckstine announced that this week is the Borough's annual Sidewalk Days and next week is the Rescue Hose Company's annual carnival.

Council Member Myers requested an executive session to discuss a personnel matter.

After a short recess, Council went into executive session at 8:15p.m.

Council reconvened at 8:45p.m. and adjourned immediately thereafter.

Respectfully submitted,

Ericka Faight
Borough Secretary