

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA
September 6, 2016
7:00 P.M.**

Call to Order.....Council President Webster

InvocationMayor Eberly

Pledge of Allegiance to the FlagCouncil President Webster

Opportunity to be Heard:

Borough citizens may address Council at this time on specific issues of concern. Council may request that citizens who have concerns with a scheduled agenda item delay their comments until the agenda item is heard.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Meeting of August 1, 2016

Attendance Approvals:

None.

REGULAR AGENDA

Payment of bills

Approve disbursements listed on the August 2016 Disbursement Report in the amount of \$87,039.45

Reports from Elected Officials

President's Report

Mayor's Report

A. Administration & Finance:

1. Authorize payment to The Gulotta Group in the amount of \$733.76 for facilitation/training services rendered.

B. Personnel:

1. Accept the August 11, 2016 tendered resignation of Susan Armstrong as Greencastle Borough Manager effective September 13, 2016 (last day in the office shall be September 9, 2016).
2. Approve a Proposal submitted by Mr. Kenneth Womack to serve as the Borough of Greencastle Interim Borough Manager effective September 12, 2016.
3. Appoint Mr. Kenneth Womack to the following positions effective September 12, 2016:
 - Zoning Officer
 - Assistant Borough Secretary
4. Appoint Finance Committee Chairman Charles Eckstine as Treasurer for Greencastle Borough effective September 12, 2016 and until such time that a new Borough Manager is on staff.
5. Acknowledge receipt of the 2017 Minimum Municipal Obligations for the Borough of Greencastle Employees Non-Uniformed Pension Plan and the Borough of Greencastle Police Retirement Plan.
6. Review and accept the Act 44 Annual Disclosure Form submitted by Joel Wiborg of Principal Group to determine if there are any conflicts of interest in managing the pension funds.

C. Public Facilities:

1. Award and authorize a Notice to Proceed to Gano Paving, Inc. for the West Walter Avenue Paving Project (2016-2) at a bid price of \$85,829.40 subject to the satisfactory final review and approval by the Borough Solicitor, Manager and Engineer.

D. Public Safety:

1. Approve an August 16, 2016 request by the Greencastle-Antrim High School to conduct its Annual Homecoming Parade on Friday, September 30, 2016 at 6:00 p.m. on the route outlined in said correspondence and subject to the receipt of a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured.
2. Approve an August 28, 2016 request by Post Commander Larry Pittman requesting on behalf of the VFW and American Legion the closure of the first block of North Washington Street from 10:00 a.m. to 12:00 p.m. on Friday, November 11, 2016 for the Annual Veteran's Day Ceremony.
3. Consider a September 1, 2016 request from Georgina Cranston on behalf of the Greencastle-Antrim Chamber of Commerce requesting Borough support for Heritage Christmas 2016 as

outlined in said correspondence. New this year is asking permission for street closure on November 18 from 6:30 p.m. to 8:00 p.m. subject to receipt of PennDOT approval. The Chamber shall be responsible for providing a valid Certificate of Liability Insurance Form naming the Borough of Greencastle as an additional insured for the duration of the Heritage Christmas event(s).

E. Correspondence:

1. Approve an August 16, 2016 request by Breast Cancer Awareness-Cumberland Valley, Inc (BCA—CV) seeking permission for the following initiative in conjunction with Breast Cancer Awareness Month within the Borough of Greencastle:
 - a. Permission to place pink ribbons on the parking meters and street trees in downtown (SR 16) from Monday, October 3 through Friday, October 14, 2016.

F. Community Development:

1. Authorize the following Ordinance to be reviewed and commented on by the Borough of Greencastle Planning Commission and the Franklin County Planning Department:

An Ordinance amending Chapter 205, "Zoning", Section 205-2, "List of Districts" to Add "Mixed Use District" and "Institutional District", Article III, "District Use Regulations", Article IV, "Lot Area and Related Regulations", and Article V, "Sign Regulations" of the Code of the Borough of Greencastle.

Reports from Council Members

New Business

Recess for press conference

Executive Session (if needed)

Adjourn

Respectfully submitted,
Susan D. Armstrong, Borough Manager