

**BOROUGH OF GREENCASTLE  
COUNCIL MEETING AGENDA**

**December 5, 2011**

**7:00 P.M.**

**Call to Order ..... President Eckstine**

**Invocation ..... Reverend Floyd Myers**

**Pledge of Allegiance to the American Flag ..... President Eckstine**

**Opportunity for Citizens and Visitors to be Heard**

Members of the public and visitors may address Borough Council at this time on specific issues of concern. Council may request that citizens who have concerns with a scheduled agenda item delay their comments until the agenda item is heard. Citizens are asked to be brief and concise in their comments to permit all citizens who wish to speak an opportunity to be heard.

**CONSENT AGENDA**

*The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

**Minutes of previous meeting**

*Borough Council Meeting, November 7, 2011*

*Borough Council Budget Hearing, November 15, 2011*

**REGULAR AGENDA**

**Report of Disbursement and Payment of Bills**

Approve the November 30, 2011 Monthly Disbursement Report.

**Reports from Elected Officials**

**President's Report**

**Mayor's Report**

**Reports from Committees**

**A. Administration & Finance**

1. Approve the proposed 2012 Budget as presented at the Borough Council Budget Hearing on November 15, 2011.

2. Approve the Tax Levy Ordinance for 2012 which maintains the tax rate for general purposes at 11.0 mills on each dollar of assessed valuation, or the sum of 110 cents on each one hundred dollars of assessed valuation.
3. Approve the 2012 Schedule of Meetings for advertisement.
4. Extend the depository agreement with Susquehanna Bank for an additional year, from February 2, 2012 to February 2, 2013.
5. Authorize the Borough's Franklin County Area Tax Board Representative to vote on the FCATB 2012 budget and approve a resolution empowering FCATB to impose costs and fees associated with delinquent tax collection.
6. Authorize the Borough Solicitor to draft and advertise an amendment to Chapter 155 of the Code of the Borough of Greencastle increasing the rate for sewer service from \$5.00 per thousand gallons to \$6.00 per thousand gallons and setting the minimum quarterly charge for sewer service at \$54.00 per quarter, effective with the first billing after January 1, 2012.

## **B. Community Development**

1. Approve a preliminary/final subdivision plan and preliminary/final land development plan, to include a requested waiver for a preliminary plans for each) submitted by Frederick Seibert & Associates, Inc. (FSA) on behalf of William J. Hudson, et. al. for subdivision (creation of one lot from two separate lots) and construction of a 4,484 square foot retail sales and office building at property located at the southeast corner of the intersection of W. Franklin Street and S. Antrim Way (S.R. 11) (HC Highway Commercial District).
2. Authorize the Borough Solicitor to draft and advertise a Flood Plain Ordinance and amendments to the Zoning Ordinance and Subdivision and Land Development Ordinance required by the Federal Emergency Management Agency (FEMA) to allow Borough residents to participate in the National Flood Insurance Program.
3. Approve recommended dates for the Antrim Township, Borough of Greencastle, Greencastle-Antrim School District Comprehensive Plan Public Hearing (February 7<sup>th</sup> or 8<sup>th</sup> or February 15<sup>th</sup> or 16<sup>th</sup>).

## **C. Personnel**

1. Approve the 2012 Personnel Complement.
2. Appoint Council Member James R. Farley as the primary member and Council Member Matthew D. Smith as the alternate member to three year terms (January 1, 2012 – December 31, 2014) on the Franklin County Area Tax Board.

**D. Public Facilities**

1. Approve Pay Application #4 (Final/Retainage) in the amount of \$12,251.61 to Fayetteville Contractors, Inc. for Contract 10-02, Madison Street Drainage Contract.
2. Approve Pay Application # 1 in the amount of \$220,309.40 to Fayetteville Contractors, Inc. for Contract 11-02, Madison Street Reconstruction Project (Base Paving).
3. Authorize Gannett Fleming, Inc., in conjunction with the Borough staff, to advertise and solicit for bids for the Wastewater Treatment Plant Biological Nutrient Reduction Upgrade Project.

**E. Public Safety**

Extend the no-parking zone on the northern side of Baltimore Street, immediately east of Allison Street, up to the existing tree in the sidewalk, a distance of approximately one hundred feet (100') and authorize the installation of a no-parking sign and the painting of the curb.

**Correspondence**

**Reports from Council Members**

**New Business**

Recess for press conference and Executive Session (if needed).

**Adjourn**

Respectfully submitted,

  
Kenneth W. Womack  
Borough Manager