

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA
December 3, 2012
7:00 P.M.**

Call to Order President Eckstine

InvocationRev Leon Yoder

Pledge of Allegiance to the American FlagPresident Eckstine

Opportunity for Citizens and Visitors to be Heard

Members of the public and visitors may address Borough Council at this time on specific issues of concern. Council may request that citizens who have concerns with a scheduled agenda item delay their comments until the agenda item is heard. Citizens are asked to be brief and concise in their comments to permit all citizens who wish to speak an opportunity to be heard.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of previous meeting

*Borough Public Hearing, November 6, 2012: LERTA
Borough Council Meeting, November 6, 2012
Borough Council Budget Hearing, November 13, 2012*

Attendance approvals

None.

REGULAR AGENDA

Payment of bills

Approve disbursements listed on the November 2012 Disbursement Report in the amount of \$403,892.78.

Reports from Elected Officials

President's Report

Mayor's Report

Reports from Committees

A. Administration & Finance

1. Approve the proposed 2013 Budget as presented at the Borough Council Budget Hearing on November 13, 2012.
2. Approve the Tax Levy Ordinance for 2013, which maintains the tax rate for general purposes at 11.0 mills on each dollar of assessed valuation, or the sum of 110 cents on each one hundred dollars of assessed valuation.
3. Approve the 2013 Schedule of meetings for advertisement.
4. Extend the depository agreement with Susquehanna Bank for one additional year, from February 2, 2013 to February 2, 2014.
5. Authorize the Borough's Franklin County Area Tax Board Representative to vote on the FCATB 2013 Budget and approve a resolution empowering FCATB to impose costs and fees associated with delinquent tax collection.
6. **Authorize the Borough Solicitor to draft a resolution and related documents for the purpose of considering a Sewer Fund Revenue Anticipation Note for January 2013.**

B. Community Development

1. **Authorize an application and associated fee of \$250.00 to the Franklin County Planning Department's Blighted Property Review Committee to review and certify the property at 122 South Carlisle Street, Greencastle as blight under the Franklin County Blighted Property Review Committee Program Guidelines.**

C. Personnel

1. Accept the resignation of Kenneth W. Womack as Borough Manager effective December 3, 2012.
2. Appoint Susan D. Armstrong as Borough Manager effective December 3, 2012.
3. Appoint Kenneth W. Womack as Assistant Borough Manager from December 3, 2012 through December 31, 2012.
4. Approve the 2013 Personnel Complement.

D. Public Facilities

1. Support the Franklin County Council of Government's (COG's) September 19, 2012 motion to participate in a survey to inventory capital equipment, facilities and secondary tools for

the purpose of creating a comprehensive matrix that may be used for a future integration of resources plan.

2. Approve Pay Application No. 1 in the amount of \$8,172.00 to PSI Pumping Solutions, Inc. for the Washington Street Pump Station Replacement Project.
3. Approve Change Order No. 1 in the amount of \$1,439.62 to PSI Pumping Solutions, Inc. for the Washington Street Pump Station Replacement Project.
4. Authorize payment of \$1,355.09 to William F. Hill & Associates, Inc. for construction monitoring services as part of the Wastewater Treatment Plant Biological Nutrient Reduction Project professional services contract.

E. Public Safety

1. Approve the Police Operations Manual of Policies and Procedures.

Correspondence

Reports from Council Members

New Business

Recess for press conference; Executive Session (If Required)

Adjourn

Respectfully submitted,



Kenneth W. Womack
Borough Manager