

**BOROUGH OF GREENCASTLE
COUNCIL MEETING
MINUTES
August 13, 2019
60 N. Washington Street**

MEMBERS PRESENT: Mayor Ben Thomas Jr., Council President Steven Miller, Councilmembers: H. Duane Kinzer, Frank Webster Jr., Larry Faight, Joel Amsley, Matthew Smith, and Wade Burkholder. Also present was Assistant Borough Manager Lorraine Hohl, Billing & Program Coordinator Emilee Little, and Patrolman Keith Russell. Chief of Police John Phillippy was absent.

President Miller called the meeting to order at 7:00p.m.

Pastor Dave Rawley gave the invocation.

Boy Scout Troop #199 led the Council, staff and audience in reciting the pledge of allegiance.

President Miller noted that the meeting was being recorded by staff.

On a Faight/Burkholder motion the Council voted to approve the proposed agenda for August 13, 2019 council meeting.

Opportunity to be Heard:

President Miller invited Borough citizens to address Council with specific issues of concern reminding them of the public comment policy.

Eric Plum of 784 East Side Drive in Antrim Township, stated his desires to see the development of the vacant lot on Baltimore Street to further beautify the town of Greencastle. Councilmember Duane Kinzer requested Mr. Plum's information be forwarded to him as the Community Development Committee chairman and invited Mr. Plum to be involved with these initiatives.

John Henson of 680 Osbourne Avenue discussed concerns about weed control specifically in cracks of streets and curbing. Mr. Henson requested sealing or another type of preventive maintenance to be implemented.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Meeting June 3, 2019

Borough Council Meeting July 9, 2019

Approve Trick or Treat to be on Thursday October 31st from 6:00p.m. to 8:00p.m.

Accept the resignation of Leroy Cauffman, part-time wastewater operator trainee.

Approve a request from the Greencastle-Antrim School District High School Student Council to close streets along the historical route for the annual Homecoming Parade at 6:00p.m. on October 11, 2019.

Acceptance of the 2018 Audited Financial Statements as prepared by Boyer & Ritter LLC.

On a Faight/Burkholder motion the Council voted unanimously to approve the consent agenda.

REGULAR AGENDA

Payment of bills

On a Smith/Amsley motion the Council voted unanimously to approve disbursements listed on the July 2019 Disbursement Report in the amount of \$103,658.93.

Mayor Ben Thomas asked if all line items are within budgeted parameters for 2019. Hohl stated some accounts are over and other accounts are under budget; therefore, neutralizing.

Reports from Elected Officials

President's Report

President Miller gave a celebratory report relating to the success of Old Home Week, thanking staff and community for their involvement. Also reported that the Franklin County Tax Bureau will stay in its current location.

Mayor's Report

Mayor Thomas reiterated the success of Old Home Week. Thanked Police Department for presence at Old Home Week and the Jerome King Playground. The Mayor promoted the need for a single vendor trash hauler to be handled by the Public Facilities Committee.

At the request of the Mayor and on a Kinzer/Faight motion the Council voted unanimously to approve a letter to be mailed to the District Executive at PennDot requesting a truck traffic study to be conducted on S. Washington Street.

Chief's Report

Patrolman Keith Russell delivered Chief Phillipy's report in his absence. Officer Russell highlighted July service calls and the upcoming installation of the Blue Phone. He also emphasized gratitude to the Borough officers, local fire police, and the Franklin County Sherriff's department for their assistance with Old Home Week.

Manager's Report

Lorraine Hohl gave a comprehensive report including updates on community events, financial information, and administrative and public works developments. The report is attached to the minutes.

1. Personnel:

2. Public Safety:

3. Community Development:

4. Administration & Finance:

1. On a Smith/Faight motion the Council voted 6-1 to approve a delinquency schedule effective September 15, 2019 for the Stormwater Pollutant Impact Fees consistent with the water and sewer utilities. Kinzer voted in opposition.
2. On a Smith/Faight motion the Council voted 6-1 to approve a proposed Resolution 2019-03 establishing a partial payment allocation schedule for all utilities. Kinzer voted in opposition.

3. On a Kinzer/Faight motion the Council voted unanimously to approve a donation to the Rescue Hose Company No. 1 in the amount of \$2,500.00 to cover their costs for allowing the Borough to use their meeting room space during Borough Office construction.

5. Public Facilities:

1. On an Amsley/Kinzer motion the Council voted unanimously to authorize a request to be submitted to West Penn Power for the deployment of four additional LED street lights, as recommended by the Public Facilities Committee, in the following areas:
 - a. 29 N. Jefferson Street
 - b. Eastern side of Center Square
 - c. Intersection of Franklin Street and S. Carlisle Street
 - d. Current end of Teaberry Lane
2. On a Faight/Smith motion the Council voted unanimously to adopt of Resolution 2019-04 requesting the authorization from the Pennsylvania Department of Transportation to deploy a banner on State Rte. 16.

Correspondence: None

Miller invited Council and Mayor to make final comments.

Burkholder: None

Webster: Stated this was the best Old Home Week, the fireworks were wonderful.

Smith: None

Amsley: None

Kinzer: Expressed that all Old Home Weeks have been terrific. Mr. Kinzer also gave his thoughts on MS4 and the sidewalk program and related permitting.

Thomas: Communicated his concerns with MS4 fees. Mayor Thomas addressed the Scouts at the meeting, it is their generation's responsibility to carry on great traditions and activities such as Old Home Week.

Miller: Scouting will have a huge impact on the lives of the Scouts in attendance.

Faight: Fantastic job at this Old Home Week. Mr. Faight emphasized the great police presence and his enjoyment of the OHW parade experience.

On an Amsley/Faight motion the Council unanimously voted to adjourn the meeting at 8:10 p.m.

Respectfully submitted,
Lorraine K. Hohl,
Assistant Borough Manager