

**BOROUGH OF GREENCASTLE
COUNCIL MEETING AGENDA**

August 13, 2019

7:00 P.M.

60 N. Washington Street

Call to Order..... Council President Miller

Invocation

Pledge of Allegiance to the FlagCouncil President Miller

Consider the approval of the proposed agenda for August 13, 2019 regular Council Meeting.

Opportunity to be Heard:

Borough citizens may address Council at this time on specific issues of concern.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Meeting June 3, 2019

Borough Council Meeting July 9, 2019

Approve Trick or Treat to be on Thursday October 31st from 6:00p.m. to 8:00p.m.

Accept the resignation of Leroy Cauffman, part-time wastewater operator trainee.

Approve a request from the Greencastle-Antrim School District High School Student Council to close the following streets at 6:00p.m. on October 11, 2019 for the annual Homecoming Parade:

- i. S. Ridge Avenue from E. Franklin Street to S. Leitersburg Street
- ii. Leitersburg Street from S. Ridge Avenue to S. Carlisle Street
- iii. S. Carlisle Street from Leitersburg Street to E. Franklin Street
- iv. E. Franklin Street from S. Carlisle Street to S. Ridge Avenue

Acceptance of the 2018 Audited Financial Statements as prepared by Boyer & Ritter LLC.

REGULAR AGENDA

Payment of bills

1. Approve disbursements listed on the July 2019 Disbursement Report in the amount of \$103,658.93

Reports from Elected Officials

President's Report

Mayor's Report

Chief's Report

Manager's Report

1. Personnel:

2. Public Safety:

3. Community Development:

4. Administration & Finance:

1. Consider approving a delinquency schedule effective September 15, 2019 for Stormwater Pollutant Impact Fees consistent with the water and sewer utilities:

35 Days past the utility bill date	5% of balance
49 Days past the utility bill date	10% of balance

2. Consider approving proposed Resolution 2019-03 establishing a partial payment allocation schedule for all utilities.
3. Consider the authorization of a donation to the Rescue Hose Company No. 1 in the amount of \$2,500.00 to cover their costs for allowing the Borough to use their meeting room space during Borough Office construction.

5. Public Facilities:

1. Consider the authorization of a request to West Penn Power for the deployment of four additional LED street lights, as recommended by the Public Facilities Committee, in the following areas:
 - a. 29 N. Jefferson Street
 - b. Eastern side of Center Square
 - c. Intersection of Franklin Street and S. Carlisle Street
 - d. Current end of Teaberry Lane
2. Consider the adoption of Resolution 2019-04 requesting the authorization from the Pennsylvania Department of Transportation to deploy a banner on State Route 16.

6. Correspondence:

Executive Session

Adjourn

Respectfully submitted,
Lorraine Kay Hohl,
Assistant Borough Manager

**BOROUGH OF GREENCASTLE
COUNCIL MEETING
MINUTES
June 3, 2019
60 N. Washington Street**

MEMBERS PRESENT: Mayor Ben Thomas Jr., Council President Steven Miller, Councilmembers: H. Duane Kinzer, Frank Webster Jr., Larry Faight (via phone), Joel Amsley, Matthew Smith, and Wade Burkholder. Also present was Borough Manager Eden Ratliff.

President Miller called the meeting to order at 7:00p.m.

Pastor Barb gave the invocation.

President Miller led the Council, staff and audience in reciting the pledge of allegiance.

President Miller noted that the meeting was being recorded by staff for the purposes of recording the meeting.

President Miller announced there was an Executive Session at 6:30pm before the meeting to discuss personnel matters.

On a Webster/Burkholder motion the Council voted unanimously to approve the proposed agenda for June 3, 2019 regular Council Meeting.

Opportunity to be Heard:

President Miller invited Borough citizens to address Council specific issues of concern reminding them of the public comment policy.

Bill Little of 10-12-14 S. Carlisle Street noted that Council has thoroughly reviewed the logistics of the Stormwater Utility along with the in-depth engineering. Mr. Little noted the fees will be difficult and will hurt the churches.

Kendra Phiel of Baumgardner Court thanked the Chief of Police for having a local property mowed. Ms. Phiel also noted her concern about stormwater fees and encouraged the Borough to live within its means.

Rich Wertman of 212 S. Washington Street discussed concerns about his sidewalks. Specifically, he needs to make significant repairs to his sidewalks and is concerned about making them if the Gas Company is going to come and perform work that would require them to remove and replace his sidewalks. President Miller asked the Public Facilities Committee to investigate the issue.

Charlie Eckstine of 64 Williamson Avenue stated that he was disappointed at the previous Council meeting where he thought the Mayor was not treated fairly. Mr. Eckstine then reviewed some of the duties of the Mayor in a Borough including performing marriage ceremonies and breaking ties.

President Miller noted that the Council has a professional relationship with the Mayor but is very independently minded.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Meeting May 6, 2019.

Borough Council Special Meeting May 20, 2019

On a Webster/Smith motion the Council voted unanimously to approve the consent agenda.

REGULAR AGENDA

Payment of bills

On a Webster/Burkholder motion the Council voted unanimously to approve disbursements listed on the May 2019 Disbursement Report in the amount of \$103,397.09.

Reports from Elected Officials

President's Report

President Miller noted his pleasure with the citizen involvement at the previous Council meeting and stated it is fitting and proper for the citizens to hold their elected official accountable. President Miller also noted that the MS4 program is an unfunded federal mandate and asked Council to enact a Resolution outlining it as such.

On a Webster/Smith motion the Council voted unanimously to adopt Resolution 2019-02 requesting additional funding from the Commonwealth and Federal Governments to assist Greencastle residents in meeting MS4 sediment reduction requirements.

Mayor's Report

Mayor Thomas gave a passionate speech concerning stormwater, the unfunded federal mandate, and the importance of reasonable policies. He also gave a thorough monthly report. The speech and report are attached to the minutes.

Chief's Report

Chief Phillippy gave a thorough report that is attached to the minutes.

Manager's Report

Ratliff gave a thorough report that is attached to the minutes.

Personnel:

Public Safety:

Community Development:

Kinzer apologized for his comments about his committee at the previous Council meeting.

Administration & Finance:

Public Facilities:

Amsley announced an upcoming committee meeting.

Correspondence:

None.

Miller invited Council and Mayor to make final comments.

Burkholder: Thanked Mayor Thomas for his enlightening presentation.

Webster: None

Amsley: None

Smith: None

Kinzer: Thanked Council for adopting the Resolution and celebrated the upcoming Old Home Week.

Faight: None

Thomas: Encouraged citizens to keep coming to meetings to help him hold Council accountable.

Miller: Thanked the public and encouraged Committees to continue to meet in the Sunshine and trust each other.

On a Webster/Burkholder motion the Council voted unanimously to adjourn at 8:21p.m.

Respectfully submitted,

Eden R. Ratliff,

Borough Manager

**BOROUGH OF GREENCASTLE
COUNCIL MEETING
MINUTES
July 9, 2019
7:00 P.M.
60 N. Washington Street**

MEMBERS PRESENT: Council President Steven Miller, Councilmembers: H. Duane Kinzer, Frank Webster Jr., Joel Amsley, Matthew Smith, and Wade Burkholder. Also present were Borough Manager Eden Ratliff, Assistant Borough Manager Lorraine Hohl, and Chief of Police John Phillippy. Councilmember Larry Faight and Mayor Ben Thomas were absent.

President Miller called the meeting to order at 7:00p.m.

Reverend Brenda Clark gave the invocation.

President Miller led the Council, staff and audience in reciting the pledge of allegiance.

President Miller noted that the meeting was being recorded by staff for the purposes of recording the meeting.

Recess to attempt contacting Mayor Ben Thomas to participate in the meeting via phone, unsuccessful.

On an Amsley/Smith motion the Council voted to approve the proposed agenda for July 9, 2019 council meeting.

Opportunity to be Heard:

President Miller invited Borough citizens to address Council with specific issues of concern reminding them of the public comment policy.

Bill Little the Deputy EMS chief for Greencastle/Antrim Township exhibited a "show and tell" needle which he reported as drug paraphernalia that he believes can be found throughout the playground and various places downtown. After giving advice on how to appropriately avoid harm if one encounters a needle, Mr. Little discussed the issue of increased drug use in Greencastle and requested the creation of a drug task force.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which likely do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

Minutes of Previous Meeting:

Borough Council Special Meeting May 30, 2019.

On a Smith/Amsley motion the Council voted unanimously to approve the consent agenda.

REGULAR AGENDA

Payment of bills

On an Amsley/Smith motion the Council voted unanimously to approve disbursements listed on the June 2019

Disbursement Report in the amount of \$148,668.63.

Amsley asked if there are any areas the Borough is over budget. Ratliff stated the first half of the year will be reviewed with the finance committee once June is reconciled.

Reports from Elected Officials

President's Report

President Miller gave a supportive report relating to the community's response to the MS4 program deployment.

Mayor's Report

Mayor Thomas was not in attendance, but provided the council with his report which was delivered by Ratliff and is attached to the minutes.

Chief's Report

Chief Phillippy gave a detailed report highlighting incidents, violations, and related vehicle repairs. This report is attached to the minutes.

Manager's Report

Ratliff gave a systematic report including elaborations on feedback regarding the MS4 program, sidewalk & traffic issues, and a collaborative stream restoration project with Antrim Township. The report is attached to the minutes.

1. Personnel:

2. Public Safety:

3. Community Development:

1. On an Amsley/Burkholder motion the Council voted unanimously to adopt the proposed creation of a farmers market to take place in downtown Greencastle on the last Thursday of the month in August, September, and October.
2. To support advertising and promotional needs for the Farmers Market, the council approved expenditures not to exceed the amount of \$630.00.

4. Administration & Finance:

1. On an Amsley/Smith motion the Council voted unanimously to authorize the execution of a Schreiber Treatment Systems proposal in the amount of \$45,655.00 to replace 1 center wheel bearing at the wastewater treatment plant.
2. On a Smith/Amsley motion Council voted unanimously to authorize the execution of a quote Ganoe Paving in the amount of 13,175.00 to replace the meadow manhole.
3. On a Smith/Amsley motion Council voted unanimously to approve the demolition of the trickling filter by Scott's Hauling and Excavating for the bid amount of \$13,900.00.
4. On a Smith/Burkholder motion Council voted 5-1 to adopt the proposed Stormwater Utility Credit and Appeals Manual. Kinzer voted in opposition.
5. On a Smith/Amsley motion Council voted 5-1 to adopt the proposed Stormwater Utility Effectiveness Value Credits and SPIF Credits. Kinzer voted in opposition.

5. Public Facilities:

Nothing new to report, the Public Facilities Committee will meet tomorrow July 10th at 1:00p.m.

Correspondence:

1. On a Kinzer/Amsley motion the Council voted unanimously to approve a social event to take place on Brookview Drive on August 7th from 4:00p.m. to 10:00p.m. to include a band and food trucks as requested by Cherish Eby.
2. Miller noted the Borough's fireworks ordinance.

Miller invited Council and Mayor to make final comments.

Burkholder: None

Webster: None

Smith: None

Kinzer: Acknowledged the effort in developing a credit and appeals program, but feels like it is excessive for a small town. Prompted the importance of adhering to the weed ordinance noting specifically the possible violations at 43 and 45 W. Madison Street. Reminder of the excitement and pride associated with Greencastle's Old Home Week.

Amsley: None

Miller: We have a wonderful community.

On an Amsley/Smith motion the Council unanimously voted to adjourn the meeting at 8:22p.m.

Respectfully submitted,
Eden R. Ratliff,
Borough Manager

Report Criteria

Report type: GL detail
 [Report] Invoice GL Account (2 Characters) = (<>) "06"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
07/19	07/09/2019	19392	100	A.C. & T. Co., Inc.	Generator Fuel	4670	08.429.361	95.11	95.11
07/19	07/09/2019	19392	100	A.C. & T. Co., Inc.	Generator Fuel	4689	08.429.361	1,552.07	1,552.07
07/19	07/09/2019	19392	100	A.C. & T. Co., Inc.	Generator Fuel	4705	08.429.361	108.52	108.52
07/19	07/09/2019	19392	100	A.C. & T. Co., Inc.	Generator fuel	604698	08.429.361	128.43	128.43
Total 19392:								1,884.13	
07/19	07/09/2019	19393	114	Ag Equipment Specialties	Lawn Mower Tires	44006	08.429.232	106.00	106.00
Total 19393:								106.00	
07/19	07/09/2019	19395	135	Alpha Space Control Co., Inc.	Road Striping	53247	01.433.450	6,850.52	6,850.52
Total 19395:								6,850.52	
07/19	07/09/2019	19396	147	American United Life Insurance Compan	Life Ins. ADD/D. STD Policies. Adm	JULY LIFE PR	01.400.158	68.76	68.76
07/19	07/09/2019	19396	147	American United Life Insurance Compan	Life Ins. ADD/D. STD Policies. Police	JULY LIFE PR	01.410.158	154.07	154.07
07/19	07/09/2019	19396	147	American United Life Insurance Compan	Life Ins. ADD/D. STD Policies. Street	JULY LIFE PR	01.430.158	93.50	93.50
07/19	07/09/2019	19396	147	American United Life Insurance Compan	Life Ins. ADD/D. STD Policies. Swr	JULY LIFE PR	08.400.158	63.43	63.43
Total 19396:								379.76	
07/19	07/09/2019	19397	189	Antrim Way Honda	Police Vehicle - Car Washes	6027135	01.410.375	9.00	9.00
Total 19397:								9.00	
07/19	07/09/2019	19399	239	BB&T	prime, pens, thank you cards	MASTER371	01.400.211	44.72	44.72
07/19	07/09/2019	19399	239	BB&T	voice recorder	MASTER371	01.400.213	36.67	36.67
07/19	07/09/2019	19399	239	BB&T	bereavement flowers BM	MASTER371	01.400.220	63.44	63.44
07/19	07/09/2019	19399	239	BB&T	PSAB conference	MASTER371	01.400.331	80.00	80.00
07/19	07/09/2019	19399	239	BB&T	FIBIT	MASTER371	01.407.211	119.00	119.00
07/19	07/09/2019	19399	239	BB&T	swiffer, toilet paper, batteries	MASTER371	01.409.226	52.94	52.94
07/19	07/09/2019	19399	239	BB&T	cfohd towels, trash bags	MASTER371	01.409.226	61.66	61.66
07/19	07/09/2019	19399	239	BB&T	door lock	MASTER371	01.410.211	115.54	115.54
07/19	07/09/2019	19399	239	BB&T	AED battery	MASTER371	01.410.213	89.03	89.03

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
07/19	07/09/2019	19399	239	BB&T	USB hubs	MASTER371	01 410 220	25.42	25.42	
07/19	07/09/2019	19399	239	BB&T	storage boxes	MASTER371	01 410 741	116.89	116.89	
07/19	07/09/2019	19399	239	BB&T	american flags	MASTER371	01 452 570	288.25	288.25	
07/19	07/09/2019	19399	239	BB&T	pens	MASTER371	08 400 211	18.76	18.76	
07/19	07/09/2019	19399	239	BB&T	voice recorder	MASTER371	08 400 213	36.66	36.66	
07/19	07/09/2019	19399	239	BB&T	PSAB conference	MASTER371	08 400 331	80.00	80.00	
07/19	07/09/2019	19399	239	BB&T	cold towels, ink	MASTER371	08 429 200	125.46	125.46	
07/19	07/09/2019	19399	239	BB&T	DEP Annual Plant Registration	MASTER371	08 429 450	500.00	500.00	
07/19	07/09/2019	19399	239	BB&T	generator batteries	MASTER371	08 429 740	359.98	359.98	
Total 19399:										2,214.42
07/19	07/09/2019	19401	280	Borough of Greencastle	Quarterly SPIF for Boro Shed	QUARTERLY	01 409 366	1,055.12	1,055.12	
07/19	07/09/2019	19401	280	Borough of Greencastle	Quarterly Water/Sewer/SPIF for Admin Building	QUARTERLY	01 409 366	1,605.19	1,605.19	
07/19	07/09/2019	19401	280	Borough of Greencastle	Quarterly Water Payment	QUART UTIL	08 429 366	618.31	618.31	
Total 19401:										3,278.62
07/19	07/09/2019	19402	295	Boyer & Ritter	Final Audit Progress Bill Adm	244630	01 400 311	900.00	900.00	
07/19	07/09/2019	19402	295	Boyer & Ritter	Final Audit Progress Bill Swr	244630	08 400 311	900.00	900.00	
Total 19402:										1,800.00
07/19	07/09/2019	19403	321	Capital Tristate	lights and ballast	S037172306 0	08 429 740	105.18	105.18	
Total 19403:										105.18
07/19	07/09/2019	19405	395	Comcast Cable	Internet & Cable TV Admin	84796107	01 400 321	109.54	109.54	
07/19	07/09/2019	19405	395	Comcast Cable	Internet & Cable TV Adm	BOG185	01 400 321	113.71	113.71	
07/19	07/09/2019	19405	395	Comcast Cable	Internet & Cable TV Police	84796107	01 410 321	164.30	164.30	
07/19	07/09/2019	19405	395	Comcast Cable	Internet & Cable TV Police	BOG185	01 410 321	170.55	170.55	
07/19	07/09/2019	19405	395	Comcast Cable	Internet & Cable TV	PW00005539	01 430 321	181.79	181.79	
Total 19405:										739.89
07/19	07/09/2019	19406	407	Commonwealth of PA re: Fac ID#260989	WWTP - Annual Service Fee	1104714	08 400 420	100.00	100.00	
Total 19406:										100.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
07/19	07/09/2019	19407	420	Control Systems 21	annual equipment calibration	28797	08.429.450	754.00	754.00
Total 19407:									
07/19	07/09/2019	19408	485	Del Marlin Inc.	Meter Enforcement Shirts & Printing	SCREEN PRI	01.410.238	57.16	57.16
Total 19408:									
07/19	07/09/2019	19410	560	Echo Pilot	Public Works Ad	300350160	01.430.341	43.00	43.00
Total 19410:									
07/19	07/09/2019	19411	645	Fastenal Company	rain suits	71149	01.430.211	38.14	38.14
Total 19411:									
07/19	07/09/2019	19412	680	Franklin Analytical, Inc.	WWTP - Lab Testing	55052	08.429.450	390.00	390.00
07/19	07/09/2019	19412	680	Franklin Analytical, Inc.	WWTP - Lab Testing	55135	08.429.450	269.00	269.00
07/19	07/09/2019	19412	680	Franklin Analytical, Inc.	WWTP - Lab Testing	55274	08.429.450	538.00	538.00
Total 19412:									
07/19	07/09/2019	19413	777	Gadhill Pest Control	General Pest Control -Adm Bldg	2054815	01.409.450	41.00	41.00
Total 19413:									
07/19	07/09/2019	19415	830	Greencastle True Value	hose fittings for Borough Building	176501	01.409.250	11.97	11.97
07/19	07/09/2019	19415	830	Greencastle True Value	light bulbs for square	176576	01.434.371	19.99	19.99
07/19	07/09/2019	19415	830	Greencastle True Value	rental hedge trimmer for st cleanup	176431	01.438.245	26.40	26.40
07/19	07/09/2019	19415	830	Greencastle True Value	leak stopper for sealing plugs	176439	08.429.740	23.98	23.98
Total 19415:									
07/19	07/09/2019	19416	906	Horstdale Farm Supply, LLC	Weed Killer	196804	01.438.245	96.95	96.95
Total 19416:									
07/19	07/09/2019	19417	990	Keystone Termite & Pest Control Serv In	Termite Service	12745	01.409.450	160.00	160.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 19417:									
07/19	07/09/2019	19418	996	Kirt Fire Protection	Fire Ext Annual Insp & Serv Admin Building	041054	01 409 450	114.35	114.35
07/19	07/09/2019	19418	996	Kirt Fire Protection	Fire Ext Annual Insp & Serv PW Building	041055	01 409 450	163.85	163.85
Total 19418:									
07/19	07/09/2019	19419	1026	LEAF	OKI MPS 3537mc Copier&Printing	9586735	01 410 342	69.95	69.95
Total 19419:									
07/19	07/09/2019	19421	1115	Mr Rehab Inc	Line Cleaning & Televising	219-0138	08 429 600	9,961.90	9,961.90
Total 19421:									
07/19	07/09/2019	19422	1146	Office Suppliers	Printing	10395	01 407 450	88.80	88.80
Total 19422:									
07/19	07/09/2019	19423	1405	Salzmann Hughes, P C	Legal Services Admin / Stormwater	47953	01 400 314	734.50	734.50
07/19	07/09/2019	19423	1405	Salzmann Hughes, P C	Legal Services Police	47953	01 410 314	1,339.75	1,339.75
07/19	07/09/2019	19423	1405	Salzmann Hughes, P C	Legal Services PIZ	47953	01 414 314	1,367.25	1,367.25
07/19	07/09/2019	19423	1405	Salzmann Hughes, P C	Legal Services Swr	47953	08 400 314	72.50	72.50
Total 19423:									
07/19	07/09/2019	19424	1510	Susquehanna Municipal Trust	Workers Comp Ctr Premium Sewer	2019-021 QUA	08 486 354	1,596.40	1,596.40
Total 19424:									
07/19	07/09/2019	19425	1525	Talhelm's Gas	Sall for softner	83425	08 429 222	269.50	269.50
Total 19425:									
07/19	07/09/2019	19426	1526	Tele-Plus Corporation	1st payment blue light installation	48754D	01 410 740	787.12	787.12
07/19	07/09/2019	19426	1526	Tele-Plus Corporation	1st payment installation of cameras on sq & rt 11/16	49650D	01 410 740	4,977.00	4,977.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 19426:									
07/19	07/09/2019	19427	1545	Transply Inc.	repairs to lime silo exhaust fan	3184693	08 429 740	10.00	10.00
Total 19427:									
07/19	07/09/2019	19428	1570	United States Postal Service	Postage to Mail UB Statements: Sewer	UTILITY BILLI	08 400 325	466.57	466.57
Total 19428:									
07/19	07/09/2019	19429	1580	Univar USA Inc	dechlorination chemical	903680	08 429 222	1,006.20	1,006.20
Total 19429:									
07/19	07/09/2019	19430	1585	USA BlueBook	Lab Supplies - Customer # 910902	923266	08 429 200	379.67	379.67
Total 19430:									
07/19	07/09/2019	19431	1138	Verizon Connect NWF, Inc.	Police - GPS	1810720	01 410 321	54.00	54.00
Total 19431:									
07/19	07/09/2019	19432	1642	West Penn Power	Electricity - Street Lights	STREETLIGH	01 434 361	5,242.17	5,242.17
07/19	07/09/2019	19432	1642	West Penn Power	Electricity	WWTP023	08 429 361	41.47	41.47
Total 19432:									
07/19	07/09/2019	19433	1641	WEX BANK	Gas - Police	59990751	01 410 231	985.12	985.12
07/19	07/09/2019	19433	1641	WEX BANK	Gas - Street	59990751	01 430 231	206.55	206.55
07/19	07/09/2019	19433	1641	WEX BANK	Gas - Swr	59990751	08 429 231	277.93	277.93
Total 19433:									
07/19	07/09/2019	19434	1652	Wm. F. Hill & Assoc., Inc.	Tracking Filter Communications with Contractors	2019-0636	08 429 313	207.30	207.30
07/19	07/09/2019	19434	1652	Wm. F. Hill & Assoc., Inc.	Carnise St. Station - Project Plan Review	2019-0637	08 429 313	102.90	102.90
Total 19434:									
									310.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
07/19	07/25/2019	19435	181	Antium Fleet Services LLC	Inspection on 2007 Ford Truck #6	7400	01 430 375	43.16	43.16
Total 19435								43.16	
07/19	07/25/2019	19437	250	Banfilli Tree Experts	Pruning in front of 148 N Carlisle St	38436/09-0	01 450 450	385.00	385.00
Total 19437								385.00	
07/19	07/25/2019	19439	404	Commonwealth of PA (Permit #PA000208	Permit #PAG133729 - PAG 13 MS4 General Permit	1100857	09 436 314	500.00	500.00
Total 19439								500.00	
07/19	07/25/2019	19442	430	Copyquik Printing & Graphics	Farmer's Market Flyers	398667	01 400 342	314.85	314.85
07/19	07/25/2019	19442	430	Copyquik Printing & Graphics	Farmer's Market Postcards	398732	01 400 342	142.14	142.14
Total 19442								456.99	
07/19	07/25/2019	19443	450	Cunningham's Body Shop	Police Vehicle Maint - Repair to Tailor - Hose clamp	6922	01 410 375	117.56	117.56
07/19	07/25/2019	19443	459	Cunningham's Body Shop	Police Vehicle Maint - Repair to Tailor - Insurance Rei	6950	01 410 375	5,501.45	5,501.45
Total 19443								5,619.01	
07/19	07/25/2019	19444	490	Dice Imaging, Inc	Copy	41612	01 410 342	53.14	53.14
Total 19444								53.14	
07/19	07/25/2019	19445	680	Franklin Analytical, Inc	WWTP - Lab Testing	56481	08 429 450	259.00	259.00
Total 19445								259.00	
07/19	07/25/2019	19449	894	Hess, Jon	Reimb. JH for window screen kit	REIMB EI	08 429 600	12.13	12.13
Total 19449								12.13	
07/19	07/25/2019	19451			Rx Reimbursement	PERSCRIP1	01 400 157	16.37	16.37
07/19	07/25/2019	19451			Milage Reimb Pick up Farmer's Market Printing	MILFACE REI	01 400 331	23.78	23.78
Total 19451								40.15	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
07/19	07/25/2019	19452	1035	Lumber Direct	light bulbs for Borough Office	1907-030030	01 409 250	29.98	29.98
07/19	07/25/2019	19452	1035	Lumber Direct	toilet brush	1907-029514	01 430 211	19.97	19.97
	Total 19452							49.95	
07/19	07/25/2019	19454	1060	Maternal Matters, Inc.	Consulting work for regulatory compliance with biosol	20191109	08 429 450	217.50	217.50
	Total 19454							217.50	
07/19	07/25/2019	19455	1146	Office Suppliers	Monthly Printing	10584	01 407 450	68.34	68.34
	Total 19455							68.34	
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	EE - Ins WH	10568-0	01 200213	3,290.38	3,290.38
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	GF Adm Dental (EL 3 mo.)	10568-0	01 400 152	106.30	106.30
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	GF Adm CBC (EL 3mo)	10568-0	01 400 156	10,366.15	10,366.15
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	Police Dental	10568-0	01 410 152	315.13	315.13
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	Police CBC	10568-0	01 410 156	9,023.22	9,023.22
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	Street Dental (TA reimb.)	10568-0	01 430 152	49.37	49.37
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	Street CBC (TA Reimb)	10568-0	01 430 156	2,135.14	2,135.14
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	Swr Adm Dental (EL 3mo)	10568-0	08 400 152	91.13	91.13
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	Swr Adm CBC (TA Reimb)	10568-0	08 400 156	1,067.57	1,067.57
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	Swr Oper Dental	10568-0	08 429 152	96.43	96.43
07/19	07/25/2019	19456	1180	PA Municipal Health Insurance Co-op.	Swr Oper CBC	10568-0	08 429 156	3,860.67	3,860.67
	Total 19456:							30,401.49	
07/19	07/25/2019	19457	1190	PA State Assn. of Boroughs	JA Annual Conference Delegate Registration: GF	32365	01 400 420	25.00	25.00
07/19	07/25/2019	19457	1190	PA State Assn. of Boroughs	JA Annual Conference Delegate Registration: Swr	32365	08 400 420	25.00	25.00
	Total 19457:							50.00	
07/19	07/25/2019	19458	1210	Pennsylvania One Call System, Inc.	PA-1 Call Monthly Activity Fee Swr	820525	08 429 450	34.41	34.41
	Total 19458:							34.41	
07/19	07/25/2019	19459	1370	Ralph E. Tolbert Masonry, Inc.	Repair Island on Square (Submit to Ins.)	5281	01 438 450	3,500.00	3,500.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 19459:									
07/19	07/25/2019	19460	1545	Transply Inc.	inline duct for belt for headwork	3188479	08 429 740	13.32	13.32
07/19	07/25/2019	19460	1545	Transply Inc.	repair to nitrate pump	3188480	08 429 740	5,916.14	5,916.14
Total 19460:									
07/19	07/25/2019	19461	1607	Verizon Wireless	Pol - Cell Phone Service	9833140248	01 410 321	309.22	309.22
Total 19461:									
07/19	07/25/2019	19462	1642	West Penn Power	Electricity	95008057924	01 409 361	437.95	437.95
07/19	07/25/2019	19462	1642	West Penn Power	Electricity	95008057924	01 433 361	127.96	127.96
07/19	07/25/2019	19462	1642	West Penn Power	Electricity	95008057924	01 434 361	119.14	119.14
07/19	07/25/2019	19462	1642	West Penn Power	Electricity	95008057924	08 429 361	4,585.07	4,585.07
Total 19462:									
Grand Totals:									
									103,658.93

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01.200213	3,290.38	00	3,290.38
01.400.152	106.30	00	106.30
01.400.156	10,366.15	00	10,366.15
01.400.157	16.37	00	16.37
01.400.158	68.76	00	68.76
01.400.211	44.72	00	44.72
01.400.213	36.67	00	36.67
01.400.220	63.44	00	63.44
01.400.311	900.00	00	900.00
01.400.314	734.50	00	734.50
01.400.321	223.25	00	223.25
01.400.331	103.78	00	103.78

GL Account	Debit	Credit	Proof
01 400 342	456.99	00	456.99
01 400 420	25.00	00	25.00
01 407 211	119.00	00	119.00
01 407 450	157.14	00	157.14
01 409 226	114.60	00	114.60
01 409 250	41.95	00	41.95
01 409 361	437.95	00	437.95
01 409 366	2,660.31	00	2,660.31
01 409 450	479.20	00	479.20
01 410 152	315.13	00	315.13
01 410 156	9,023.22	00	9,023.22
01 410 158	154.07	00	154.07
01 410 211	115.54	00	115.54
01 410 213	89.03	00	89.03
01 410 220	25.42	00	25.42
01 410 231	985.12	00	985.12
01 410 238	57.16	00	57.16
01 410 314	1,339.75	00	1,339.75
01 410 321	698.07	00	698.07
01 410 342	123.09	00	123.09
01 410 375	5,628.01	00	5,628.01
01 410 740	5,764.12	00	5,764.12
01 410 741	116.89	00	116.89
01 414 314	1,367.25	00	1,367.25
01 430 152	49.37	00	49.37
01 430 156	2,135.14	00	2,135.14
01 430 158	93.50	00	93.50
01 430 211	58.11	00	58.11
01 430 231	206.55	00	206.55
01 430 321	181.79	00	181.79
01 430 341	43.00	00	43.00
01 430 375	43.16	00	43.16
01 433 361	127.96	00	127.96
01 433 450	6,850.52	00	6,850.52
01 434 361	5,361.31	00	5,361.31
01 438 245	123.35	00	123.35
01 438 450	3,500.00	00	3,500.00
01 452 570	288.25	00	288.25
01 455 450	385.00	00	385.00

GL Account	Debit	Credit	Proof
01-200200	.00	65,715.33-	65,715.33-
08.400.152	91.13	.00	91.13
08.400.156	1,067.57	.00	1,067.57
08.400.158	63.43	.00	63.43
08.400.211	18.76	.00	18.76
08.400.213	36.66	.00	36.66
08.400.311	900.00	.00	900.00
08.400.314	72.50	.00	72.50
08.400.325	466.57	.00	466.57
08.400.331	80.00	.00	80.00
08.400.420	125.00	.00	125.00
08.429.152	96.43	.00	96.43
08.429.156	3,860.67	.00	3,860.67
08.429.200	505.13	.00	505.13
08.429.222	1,275.70	.00	1,275.70
08.429.231	277.93	.00	277.93
08.429.232	106.00	.00	106.00
08.429.313	310.20	.00	310.20
08.429.361	6,510.67	.00	6,510.67
08.429.366	618.31	.00	618.31
08.429.450	2,961.91	.00	2,961.91
08.429.600	9,974.03	.00	9,974.03
08.429.740	6,428.60	.00	6,428.60
08.486.354	1,596.40	.00	1,596.40
08-200200	.00	37,443.60-	37,443.60-
09.436.314	500.00	.00	500.00
09-200200	.00	500.00-	500.00-
Grand Totals:	103,658.93	103,658.93-	.00

Account Number	Account Title	YTD Actual
GENERAL FUND		
01.100100	Cash in Combined Account	1,066,951.60
01.100108	Investments - PLGIT	1,977.64
01.100109	Investments - CD	.00
Total CASH & INVESTMENTS:		<u>1,068,929.24</u>
SEWER FUND		
08.100100	Cash in Combined Account	805,902.10
08.100108	Investments - PLGIT	750.67
08.100109	Investments - CD	.00
Total CASH & INVESTMENTS:		<u>806,652.77</u>
CAPITAL RESERVE FUND		
30.100100	Cash in Combined Account	28,515.91
30.100108	Investments - PLGIT	241,306.70
30.100109	Investments - CD (Susquehanna)	.00
Total CASH & INVESTMENTS:		<u>269,822.61</u>
HIGHWAY AID FUND		
35.100000	Cash - Checking	133,017.57
35.100108	Investments - PLGIT	277,455.08
35.100109	Investments - CD	.00
Total CASH & INVESTMENTS:		<u>410,472.65</u>
POLICE PENSION FUND		
60.100108	Investments	1,153,333.16
Total CASH & INVESTMENTS:		<u>1,153,333.16</u>
NON UNIFORM PENSION FUND		
65.100000	Cash - Checking	1.00
65.100108	Investments	1,896,584.69
Total CASH & INVESTMENTS:		<u>1,896,585.69</u>
Grand Totals:		<u><u>5,605,796.12</u></u>

Distribution Summary

Category	Distribution	GL Account	Amount
Accounts Receivable	AR Payment	99.100700	9,550.83
Department Earnings	Sale of Copies, Supplies,Recyc	01.361.500	2.00
Fines	County Fines - Fr Co.	01.331.100	153.23
Fines	District Justice	01.331.120	626.81
Fines	Local Tickets	01.331.130	745.00
Highways & Streets Charges	Parking Meter Revenue	01.363.210	2,458.94
Highways & Streets Charges	Property Damage Reimb. - St.	01.363.310	7,501.20
Misc	Manual G/L Allocation	01.200213	6,189.06
Misc	Miscellaneous/Reimbursements	01.383.100	120.00
Public Safety Services	Curb/Sidewalk Permit Fees	01.362.400	95.00
Public Safety Services	Police Services/Report Copies	01.362.110	15.00
Public Safety Services	Zoning Permit Fees	01.362.410	303.00
Taxes	R/E Taxes - Prior Year	01.301.200	3,209.20
Taxes	Real Estate Transfer Tax FrCo.	01.310.100	9,992.57
Utility	Utility Payment	99.100900	857,711.33
Grand Totals:			<u>898,673.17</u>



RESOLUTION 2019-03

WHEREAS, the Borough of Greencastle, Franklin County, Pennsylvania has found it economically necessary to implement a Stormwater Pollutant Impact Fee for stormwater services;

WHEREAS, the Borough of Greencastle also performs utility billing for three utilities and they are water, sewer, and stormwater,

WHEREAS, from time to time utility customers may not pay their full utility account balance,

NOW THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Greencastle establish an allocation of partial payments schedule effective June 30, 2019 as follows:

Whenever any partial payment of a utility billing is received, the amount paid shall be credited to outstanding charges in the following order of priority:

- A. Penalties.
- C. Stormwater.
- D. Sewer.
- E. Water.

DULY ADOPTED into law this 13th, day of August, 2019 by the Borough of Greencastle, in lawful session duly assembled.

(Seal)

BOROUGH OF GREENCASTLE
FRANKLIN COUNTY, PENNSYLVANIA

Attest

By:

Eden R. Ratliff, Borough Secretary

Steven J. Miller, Council President



RESOLUTION 2019-04

WHEREAS, the Borough of Greencastle, Franklin County, Pennsylvania desires to erect a banner on State Route 16,

WHEREAS, the banner will be suspended on two utility poles at a height equal to or greater than 17' 6" above the highway; and

WHEREAS, the Borough of Greencastle assumes full responsibility for maintaining the banner and all liability for damages occurring to any persons or property arising from any act or omission associated with the sign or banner; and

WHEREAS, signs with more than 20% of the message relating to advertising a commercial product, enterprise, business, or company and events that are not related to a national, state, regional, or local function or a charitable affair will not be permitted; and

WHEREAS, traffic control will be performed in accordance with the most current Publication 213.

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Greencastle that Resolution 2019-04 designating the Borough's intent to erect a banner across State Route 16 specifying conditions set by the Pennsylvania Department of Transportation, and permitting the organizations listed below to suspend a banner under the following conditions is hereby approved:

Organization:	Borough of Greencastle
Banner Size:	3' x 24'
Message and Event:	Greencastle Farmers Market
Suspension Dates:	August 14 th through November 1 st

DULY ADOPTED into law this 13th, day of August, 2019 by the Borough of Greencastle, in lawful session duly assembled.

(Seal)

**BOROUGH OF GREENCASTLE
FRANKLIN COUNTY, PENNSYLVANIA**

Attest

By: